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| **MCPS HS Administration PLC SMART Goal Worksheet** | | | | |
| Department: High School Administration Teams | | | | |
| Team Members: Lisa Hendrix, Natalie Jaeger, Ted Fuller, Jane Bennett, Kathleen Pecora, Lynn Farmer, Libby Oliver, Brian Fortmann, Margo Duneman, Jennifer Courtney, Matt Clausen, Hallie Koppang, Dane Oliver, Vincent Giamona | | | | |
| District Goal: #1 Achievement and graduation for all students, regardless of their circumstances or abilities. | | | | |
| High School Goal:  **Long Term Goal**: 100% of students will graduate with an attendance rate of 95% or better.  **Short Term Goal**:   * Reduce dropout rate by 2% per year. * To collaborate to build Universal systems to support Graduation Matter Missoula in an effort to continually reduce dropout rate, increase graduation rate, and increase attendance. | | | | |
| **Team SMART Goal** | **Strategies and Action Steps** | **Who Is Responsible** | **Target Date or Timeline** | **Evidence of Effectiveness** |
| **Our Reality:** As of October 1, 2014, MCPS had \_\_\_\_ (raw #) of drop outs for the 2013-14 school year.  Our Goal: As of October 1, 2015, MCPS had \_\_\_\_ (raw #) of drop outs for the 2013-14 school year. | 1. Collect and document accurate information on student withdrawals    1. Record data on Running Drop Out Data Record.    2. Review the Running Drop Out Data Record once a month    3. Utilize the collected data to recommend action steps to connect students/families with educational options    4. Create an “intervention interview” for Tier 2/3 students to formulate an intervention plan. | Assistant Principals | October 1, 2014  November, 1 2014  December 1, 2014  February 1, 2015  March 1, 2015  April 1, 2015  May 1, 2015  June 1, 2015 | 1. Providing ERDs with documentation 2. Pulse data and Running Drop Out Data Record is aligned. 3. Comparison to Historical Data shows a decline in the numbers. |
| 1. Recognize student accomplishments |  |  |  |
| 1. Implementation of Attendance Works Toolkit - <http://awareness.attendanceworks.org/wp-content/uploads/2014/03/AAM-toolkit-2.0-040814.pdf> |  |  |  |
| 1. Full implementation of a district wide credit recovery program |  |  |  |
| 1. Creating an avenue of communication between students at Willard and their home high school. |  |  |  |
| 1. Maintaining accurate records that are consistent across all buildings. |  |  |  |
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